MORETONHIRE
experience is everything

EXHIBITION BOOTH REQUIREMENT FORM

To be completed and returned no later than Friday 25th January 2008

ICONN Conference 2008

COMPANY NAME .....

CONTACT NAME .....

ADDRESS .....

PHONE .....

FAX .....

EMAIL .....

STAND NUMBER(S) .....

COMPLIMENTARY SIGNAGE FOR SHELL SCHEME BOOTHS

Please write the name you wish to exhibit on your stand (maximum 26 characters, include spaces). Additional letters will be charged at $5.50 per letter (incl GST)

Should this form not be returned Friday 25th January , the Company name, as supplied by the organisers, will appear as your fascia sign. Any changes required after the sign has been produced will be at a cost of $75.00 +GST per sign.

COMPANY LOGO

Would you like your COMPANY LOGO on your stand sign? (This will be an additional charge) ☐ Yes ☐ No

If yes, please email your logo to kevin.smith@moreton.net.au in PC format as vectorised .Eps or Adobe Illustrator files. Jpeg or TIFF files can be accepted, but an artwork charge of $100 will apply to convert them. Please specify the Pantone Matching System (PMS) numbers if known.

ADDITIONAL SIGNAGE

Do you require additional SIGNAGE? ☐ Yes

Would you like a Moreton representative to contact you regarding additional signage? ☐ No

LIGHTING & POWER

Do you require additional LIGHTING & POWER? ☐ Yes

If yes, please order on the order form enclosed (refer Lighting and Power in the Catalogue) ☐ No
Please provide layout for placement if standard positioning is not required.
If you have any unusual requirements, i.e. 3 Phase direct wired to machines, please call Moreton direct.

PLANTS

Do you require PLANTS? ☐ Yes

If yes, please order on enclosed "Plant Order Form" ☐ No

FURNITURE & AUDIO VISUAL EQUIPMENT

Do you require FURNITURE &/or AUDIO VISUAL EQUIPMENT? ☐ Yes

If yes, please order on the order form enclosed. ☐ No

To meet your total exhibition requirements please advise of any specific needs by (Friday 25th January).
Any adjustments to booth structure or lighting / power requirements on site will attract a labour charge.
Please advise us of any disparity to your order before the close of the exhibition. No claims will be recognised after the event.

Please fax completed Booth Requirement form to Kevin Smith on 03 9300 5733 by Friday25th January 2008