

ACCOMMODATION BOOKING FORM

Return this form by 10 December 2007 To: Book accommodation	Fax form to: ICONN 2008 : +61(0) 3 9320 8699
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CONTACT DETAILS

Exhibitor			
Contact person			
Company name			
Position			
Postal address			
Suburb/town		State	
Country		Code	
Telephone (work)		Fax	
Telephone (mobile)		Email	

THE FOLLOWING ACCOMMODATION BOOKING IS REQUIRED (please complete an extra form if required):

1. Name

Check in/02/08 Check out/02/ Non smoking yes no

I have arranged to share with, or will be accompanied by (name):

2. Name

Check in/02/08 Check out/02/08 Non smoking yes no

				Rate per room per night	Deposit (one nights tariff)
Grand Hotel					
Studio				AUD245	AUD:
1 bedroom apartment				AUD275	AUD:
Crowne Plaza	<input type="checkbox"/> single	<input type="checkbox"/> twin	<input type="checkbox"/> double	AUD235	AUD:
Medina Executive Apartments	<input type="checkbox"/> single	<input type="checkbox"/> twin	<input type="checkbox"/> double	AUD200	AUD:
1 bedroom apartment					
Vibe Savoy	<input type="checkbox"/> single	<input type="checkbox"/> twin	<input type="checkbox"/> double	AUD158	AUD:
Batmans Hill					
Club Room	<input type="checkbox"/> single	<input type="checkbox"/> twin	<input type="checkbox"/> double	AUD156	AUD:
1 bedroom apartment	<input type="checkbox"/> single	<input type="checkbox"/> twin	<input type="checkbox"/> double	AUD172	AUD:
2 bedroom apartment	1 king + 2 single beds			AUD205	AUD:
Explorers Inn	<input type="checkbox"/> single	<input type="checkbox"/> twin	<input type="checkbox"/> double	AUD112	AUD:

I will be accompanied by/have arranged to share with (name):

Please complete payment details overleaf. Accommodation **CANNOT BE BOOKED** until payment is received.

PAYMENT METHOD

<p><i>Payment must accompany this form.</i> <i>All prices are quoted in Australian dollars and include GST.</i> <i>Debits to your credit card will appear as ICONN on your credit card statement.</i></p>			
<p><input type="checkbox"/> Cheque/international bank draft – payable to <i>Event Planners Australia</i> Payment must be made in Australian dollars payable on an Australian bank and free of all charges</p>			
<p>OR</p>			
<p><input type="checkbox"/> Credit card – <i>charges as per this form are to be debited to:</i></p>			
<p><input type="checkbox"/> MasterCard</p>		<p><input type="checkbox"/> Visa</p>	
		<p><input type="checkbox"/> American Express</p>	
<p><input type="checkbox"/> Diners Club</p>			
Name on card			
Credit card number		Expiry date	
Card holder's signature			

PLEASE NOTE:

1. Accommodation **CANNOT BE BOOKED** unless one night's deposit is received with this form.
2. A tax invoice for accommodation will be issued by the hotel upon check-out.
3. Accommodation bookings received on or after 25 January 2008 are subject to availability and cannot be guaranteed.
4. New accommodation bookings or changes to existing accommodation bookings made on or after 25 January 2008 will incur an additional AUD22 processing fee.
5. Alternatively, if provided, your credit card details will be passed on to the hotel to secure your booking – the hotel may not immediately deduct payment from your credit card as full payment is usually arranged at time of check-out.